FHGCC Work Plan
September 2022 to August 2023

Member Services & Products

85th Reunion (Christy and Committee)

- Organize and host the 2023 Reunion from August 4 to 7, 2023 marking 85 years of the existence of the Fort Henry Guard

Newsletter (Mike)

- Publish 3 editions of the newsletter in October 2022 and February and June 2023

Website & Social Media (Chris)

- Continue with ongoing improvements, additional media content (photos, videos)
- Complete investigation of event-planning programs for use in conjunction with the 2023 reunion and introduce one as appropriate
- Recruit additional volunteers to provide support for social media activities
- Expand engagement on Facebook, Twitter, Instagram (increase number of followers, more regular posts)

Merchandise (Sean)

- Continue to monitor the Entripyshops website for sales
- Distribute promo codes to members when available
- Purchase items for FHG Orientation Day 2023
- Purchase items for Reunion 2023

Awards (Matt and Committee)
- Sponsor the 2023 Awards for the current Guard in August 2023, including providing support for the 2nd year of the Foundation's Commitment to Excellence program:
    - June/July - Reach out to annual sponsors to explain what is going on at the Fort this summer and to ask for continued sponsorship as needed.
    - July - Committee to meet to discuss what Awards day could look like
    - July - Set a date with Fort management, send Save the Dates to invitees (FHGCC Board, SLPC Board and management, current and past HGCs)
    - July - Ensure host is assigned for HGC
    - August - first week - Order anything needed for engraving or trophies
    - August - last week – Hold awards event including Commitment to Excellence program

Other Support for Guard/Fort (Chris/Michelle/John)

- **Guard Strength**
    - Continue to discuss and support (internally and with senior management) the pandemic recovery
    - Support continuance of the Commitment to Excellence program for 2023 and assist in fundraising as requested
    - Continue to support the mentoring program for Seniors in 2023 if requested

- **Honorary Guard Commander**
    - Identify and discuss with the HGC actions the HGC could take to assist in supporting and promoting the Guard in 2022-23

- **Other Fort Issues for Discussion**
    - Honorary Guard Number Policy
    - Admissions and merchandise discounts
    - Link to FHGCC website in more prominent position on Fort website

History of Guard (Dan)
- Continue to locate, catalogue and cross-reference FHGCC objects and memorabilia

Membership (Pat)
Membership recruitment/retention
- Continue actions for reaching goal of 400 paid members

Governance

Insurance (Michelle)
- Complete renewal forms and obtain annual estimate for the Director's D&O insurance
- Complete application for group insurance discounts

Financial Records (John)
- Ensure the Club's T2 is filed with CRA

Annual Meeting (Alex)
- Continue with hybrid annual meetings
- Identify and implement ways to increase the number of participants and enhance the virtual experience

Bylaw (Michelle/Tom)
- Undertake a review and update of the Club bylaw, if required, to conform to the Not-for-Profit Corporations Act and present any required changes for ratification by the members at the Annual Meeting in August 2023

Membership model (Chris/Tom/Alex)
- Continue to explore enhanced approaches to membership in FHGCC, including by:
  - Clarifying who Fort Henry management now includes in the definition of the Fort Henry Guard
  - Reviewing the current "regular" and "affiliate" member definitions in the FHGCC bylaw (below) and changing them as appropriate:
    > (a) REGULAR - Anyone who was a member of the Guard becomes a Regular Member upon payment of the prescribed dues.
    > (b) AFFILIATE - Anyone who was employed at Fort Henry in any other capacity or anyone so accepted by the Board of Directors becomes an Affiliate Member upon payment of the
    > prescribed dues.

Reconciliation, Diversity, Equity and Inclusion (Committee)
- Develop and implement a strategy to address issues relating to reconciliation, diversity, equity and inclusion

Budget (John)
- Budget on an as-needed basis in response to new initiatives or changes in ongoing programs